

Liaison/Outreach Task Group

2021-07-09 – Second Meeting

The following summarizes the main items discussed:

- The group discussed the importance of having a SimSub website – and archiving meeting materials in a repository. This should be the main action item (before pursuing other initiatives).
- The group also discussed the possibility of regularly soliciting updates from liaisons, compiling, and disseminating via SimSub's e-mail listserv. It was also advised to share these updates via TRB's weekly updates.

Action items:

- Schedule meeting with ACP80 Co-Chairs and Taylor Li to discuss where SimSub website should be housed (either as part of [ACP80 website](#) or independently) (Aug.) [Chris].
- Develop initial SimSub website (Sep.) [Chris].
- Schedule next Task Group meeting after initial website is developed (Sep.) [Chris].

2021-06-03 – Initial Meeting

Activities to pursue (as a Task Group):

- Maintain SimSub industry, user, and research liaison structure.
- Support collaborative efforts between liaisons by: (1) actively organizing joint efforts/events (e.g., joint webinars) and (2) promoting efforts led by individual liaisons (e.g., promoting “call for papers”, coordinating paper reviews, identifying presenters, etc.).
 - This will include identifying TSSM reviewers, promoting the TSSM, and disseminating related resources (future activity, but good to keep in mind now).
- Assist in identifying presenters for quarterly SimSub/SimCap meetings.
- Solicit and disseminate regularly scheduled e-mail updates from liaisons and other partners. [This is the main, new initiative that we discussed]

Action items:

- Task group to present what was discussed at the [upcoming SimSub meeting](#) (6/25) [Georges]
- Schedule next Task Group meeting (within one month after 6/25 meeting) [Jahed]